

From  
only  
**£8.75**  
per month by  
Direct Debit over  
12 months

**Sage Instant Payroll**  
Your business.  
Your payroll.  
Your choice.

Annual Licence Plans

**sage**

## As individual as your business is

At Sage we understand that every business is different and one size doesn't fit all, especially when it comes to payroll, employees and legislation.

That's why we've created Sage Instant Payroll Annual Licence Plans. Our new, simple annual licence plans give you added choice, flexibility and support when it comes to your payroll. Simply choose the one that is right for you.

“Using Sage Instant Payroll is just so easy”

Julie Morgan,  
Dawson Landscape Ltd



## The choice is yours

Each of our three Annual Licence Plans give you the confidence that your software is constantly up to date and you're compliant with the very latest legislation. Plus, you'll also have the added peace of mind that support and advice are on hand for your business and software – delivered to you when you want it, the way you want it.

## It pays to have a plan

With our licence plans you can choose to either spread the cost with interest-free monthly instalments on Direct Debit or pay a one-off annual payment. What's more, if your business needs change throughout the year you can easily move to an Annual Licence Plan with more support options.

“Sage Instant Payroll has really saved me money in the long run”

Bill Reid, First Class Repairs



# Choose a plan that's right for you

If you're currently on a support contract or want to move to a different Annual Licence Plan, you can at any time

## Sage Instant Payroll Explore

Receive online support which gives you easy access to any payroll answers you're looking for, at a time that suits you. Plus, be fully up-to-date with the latest legislation.

Only  
£8.75\*  
per month

## Sage Instant Payroll Exchange

Receive full telephone support, perfect for when you need to talk with one of our experts. You also still benefit from complete online support.

Only  
£10\*  
per month

## Sage Instant Payroll Extra

Our complete support package, including remote support and our call back\*\* option. As well as telephone support you'll receive complete online support.

Only  
£12.50\*  
per month

In addition to the latest Sage Instant Payroll software, with **Explore** you'll experience:

### Legislatively compliant software

A critical time of year for many businesses is Payroll Year End. As a Sage Instant Payroll Explore customer you'll be able to download a software update during your annual licence period, plus information on legislative changes, to help ensure your Sage Instant Payroll software is ready for the new tax year.

### Email support

Need help answering a question? Our email support enables you to send us your question at a time that suits you.

### Ask Sage

If you're asking: "How do I...?" you can look-up our jargon-free answers to questions about Sage software.

### Online HR Advice

Our online HR Advice service helps you make sense of employment law and how it relates to your business. Our monthly emails and alerts will also keep you up-to-date with legislation changes.

### Business news updates

We'll automatically email you an electronic copy of our quarterly Solutions magazine to give you the lowdown on the latest issues. Plus you'll receive emails and online daily news round-ups.

Only  
£8.75\*  
per month  
or £105  
per year

For only an extra **£1.25** per month, with **Exchange**, receive all the great features of **Explore**, along with:

### Legislatively compliant software

We'll send you a Payroll Year End (PYE) pack containing everything you need, including a new CD with all the legislation changes. You'll also have access to our dedicated PYE website which can help guide you through the process.

### Telephone support

Our friendly team of experts are ready to guide you through tasks or help you explore your software's possibilities. And we promise, no jargon. Just talking you through in a language you'll understand.

### Business news updates

We'll automatically send you a copy of our quarterly Solutions magazine.

Only  
£10\*  
per month  
or £120  
per year

For only an extra **£2.50** per month, with **Extra**, receive all the great features of **Explore** and **Exchange**, along with:

### Priority telephone support\*\*

When you want to talk to us, simply key in your Sage Instant Payroll Extra serial number and we'll then connect you to our priority support line.

### Call back\*\*

If you call us, after 90 seconds, with our new 'call back' option, you can choose to have one of our experts call you back.

### Remote support

Our technicians can either talk you through what needs to be done or, with your permission, can access your PC remotely to help answer your queries quickly and easily.

Only  
£12.50\*  
per month  
or £150  
per year

\*Price based on Direct Debit over 12 months

\*\*Due to increased call volumes at Payroll Year End these services will be unavailable between 28th March and 27th May

# More for Sage Instant Payroll

## Sage Payroll Stationery. Stock up today

Your business image is extremely important and it's not just the obvious things that count, the little things also make a statement. From payslips and envelopes to self-seal payslip mailers and multi-mailers, we've got it covered.

### Branded Payroll Stationery

Our in-house team can design a full range of branded payroll stationery for you that includes your company logo and colours.

### Standard Payroll Stationery

Sage Standard Payroll Stationery ensures that you'll never write out another payslip. More importantly, our stationery is guaranteed to work with Sage software, meaning you don't need to spend time on aligning text or mail merges.

To order your stationery call us on 0800 33 66 33 or take a look at our online stationery catalogue at [www.sage.co.uk/stationerycatalogue](http://www.sage.co.uk/stationerycatalogue)

## Sage Instant Payroll Annual Licence Plans at a glance:

Feature	Explore	Exchange	Extra
Legislatively compliant software	●	●	●
Email support	●	●	●
Ask Sage	●	●	●
Online HR Advice	●	●	●
Business news updates	●	●	●
Telephone support		●	●
Priority telephone support*			●
Call back*			●
Remote support			●

\*Due to increased call volumes at Payroll Year End these services will be unavailable between 28th March and 27th May

To find out more  
call us on  
0800 33 66 33  
or visit  
[www.sage.co.uk/instantpayroll](http://www.sage.co.uk/instantpayroll)



If you would like this information in an alternative format, please contact Customer Care on 0845 111 66 66 or email [access@sage.com](mailto:access@sage.com) so we can consider your request.

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[www.sage.co.uk](http://www.sage.co.uk)

If undelivered, please return to Sage (UK) Limited, Doncaster DN55 1SG

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Information correct at time of print.

The Sage logo, featuring the word "sage" in a lowercase, bold, green sans-serif font.